

Exeter Region Cooperative School District
30 Linden Street
Exeter, NH 03833

RICHARD D. WENDELL
Director of Operations
(603) 775-8452
Email: rwendell@sau16.org

JEANNE PIERCE
Director of Food Service
(603) 775-8449
Email: jpierce@sau16.org

BID CONDITIONS AND SPECIFICATIONS

BID DEADLINE DATE APRIL 18, 2016

Deadline for bids: April 15, 2016 10am

Bid opening date: April 18, 2016 10am

Delivery of bids to: Richard D. Wendell
Tuck Learning Campus
30 Linden Street
Exeter NH 03833

SAU 16, which includes, the Brentwood Swasey, East Kingston, Exeter Region Cooperative School District, Exeter School District, Kensington Elementary, Newfields Elementary, and Stratham Elementary School will receive sealed bids for window safety film at each of the schools listed above.

BID SPECIFICATION

1. Bids shall be received in an envelope sealed and plainly marked Window Safety Film Bid and delivered to Mr. Richard D. Wendell Director of Operation, C/O Tuck Learning Campus, 30 Linden Street, Exeter NH 03833 on or before April 15th 2016 at 10AM.
2. All bids received will be opened on April 18th 2016 at 10AM at which time they will be opened and read out loud.
3. All inquiries concerning the bidding process or to the bid specifications shall be made to Richard D. Wendell, Director of Operations through written communication. Email submissions will be accepted. Email questions should be sent to rwendell@sau16.org
4. Contractor shall be responsible to field measure all outside glass doors and windows to insure the safety film fits properly.
5. Contractor shall submit a square foot cost to apply both 8 millimeter and 12 millimeter safety film.

The contractor that is awarded the safety film project shall issue to each school district separately a Certificate of Insurance naming each school as its added or additional insured. A minimum coverage in the amount of 1,000,000.00 dollars is required. The insurance coverage shall remain in effect throughout the term of the contract.

Umbrella Liability – Coverage shall be in the amount of 1,000,000.00 dollars each occurrence and 1,000,000.00 dollars aggregate. Conditions are:

- a. All certificates are to contain a (30) day notice of cancellation
 - b. It is the responsibility of the contractor to furnish each school district certificates for any subcontractors.
 - c. All general liability policies shall provide a per job aggregate.
 - d. All insurance companies must be licensed to do business in the state of New Hampshire
6. You are advised that SAU 16 and its school district request under this bid that a criminal background check be performed on any person working on site. You are also required to understand all state of New Hampshire RSA laws pertaining to the use of alcohol and tobacco on school grounds.
 7. SAU 16 and the school districts which are part of this bid reserve the right to accept or reject any and all bids, to accept bids in part or in whole and to determine for itself what shall be acceptable as best meets the needs of the SAU16 and its individual school system.