

The Board, consistent with RSA 193:3, has established the following school assignment policy which is based on the best interest of the student. The Superintendent is authorized to re-assign a student from the School District to a school district in another SAU or to admit pupils from another SAU.

This reassignment shall be subject to the following criteria:

1. The pupil's parent or legal guardian must petition, in writing, for the reassignment.
2. The parent or legal guardian consents, in writing, to the Superintendent's recommendation for a change in assignment and the Superintendent determines that such a change is in the pupil's best interest.
3. The total reassignments and transfers in any one school year shall not exceed the percentage of average daily membership in residence as authorized by the RSA.
4. Assignment between SAU's has to be agreed to by the Superintendent of the receiving SAU.
5. The pupil's resident district shall be responsible for any tuition payment due the receiving district consistent with the receiving district's non-resident student tuition policy.
6. The Superintendent shall notify the affected boards involved in any possible reassignment before the reassignment takes place.
7. The cost of transporting the student shall be the responsibility of the parent or legal guardian.
8. Application will be considered prior to August 1<sup>st</sup> for fall enrollment and prior to January 1<sup>st</sup> for second semester. Applications may be accepted at any time for extenuating circumstances.
9. All students who transfer to the School District shall be on probationary status during the time that they are attending school. The probation will be based on discipline, attendance, unacceptable progress with academic studies, and other areas deemed relevant by the building administration.
10. Students receiving special education services may be considered for school transfer status through the Pupil Evaluation team process. Any costs over the receiving district's per pupil cost will be the responsibility of the sending district.
11. Nothing in this policy shall alter or impair the right of educationally disabled children as defined in federal and state law.

Law Reference: RSA 193:3

Appendix Reference:

Date Adopted: November 2, 2004

Revision Dates:

Last Review Date: November 2, 2004