

PowerSchool Alert Information – May 2006

Medical Alert

Enter from Emergency/Medical Screen

Data Element 1: Medical Alert Text

Data Element 2: Medical Alert Expires Date – 0/0/0 to never expire

Guardian Alert

Enter from Parents/Guardian Screen

Data Element 1: Guardian Alert Text

Data Element 2: Guardian Alert Expires Date – 0/0/0 to never expire

Other Alert

Enter from Other Information Screen

Data Element 1: Other Alert Text

Data Element 2: Alert Expires Date – 0/0/0 to never expire

****Note:** Import file requires Student ID Number, Last Name, First Name as first three columns, then data elements listed above. Template available on www.sau16.org/data/ps/

Additional Alerts available:

Discipline Alert

Access from Log Entries

Data Element 1: Discipline Alert Text

Data Element 2: Alert Expires Date – 0/0/0 to never expire

Birthday Alert

Automatic based on DOB

Alert appears within a week of current date

Balance (lunch and fees) Alert

Set alert limits (lunch, fees) per school and one alert message to view in popup

Also e-mail option