

Exeter High School  
315 Epping Road  
Exeter, NH 03833

December 11, 2007

To the Parents/Guardians of:

Name  
Address

Dear Parent

Communication between school and home should always be a priority to ensure that parents and teachers remain partners in the education of their children. We believe increased interaction between parents, teachers, and students will only benefit a child's education and development. This letter announces the opening of the PowerSchool Parent Portal. We are pleased to be able to provide all parents access to Exeter High School's web-based Parent Portal.

As you may know, EHS implemented a new student information system during the last school year. This new system is called PowerSchool. PowerSchool is a web-based application that is accessed through an Internet connection. Many benefits have resulted from our purchase of PowerSchool, far too many to list here. Perhaps most importantly though, parents no longer have to wait for progress reports or other paper updates to receive their child's most current information. When teachers and commons offices update grades, attendance, and other important data, that information is immediately available to you. Once you're familiar with PowerSchool, you'll be able to check your child's grades and attendance with just the click of a mouse any time, from any location, day or night.

You may access your child's information by pointing your Internet browser (Safari, Internet Explorer, Firefox, or Netscape) to the web address listed below and entering your user name and password. If your e-mail address below is incorrect or blank, please either update it online, or contact your commons office.

Web Address: <http://powerschool.sau16.org/public>

User Name: XXXXX

Password: (Web\_Password)

E-mail address(es): (Guardian Email)

The parent portal password uses all capitals and be careful if a character is a zero or an O. Passwords will be changed each year.

Please, as you view the site, it is important to remember that the system is provided as a convenience. Please be aware that for security purposes, if you login incorrectly (wrong password) five times, you will be locked out of the Parent Portal. Please be aware that while we will do our best to address this problem as soon as we can, reconnection may take 24 to 48 hours.

In order to reconnect, you will need to contact us by email at: [powerschool@sau16.org](mailto:powerschool@sau16.org). In order to reinstate your account, we need you to include your computer's Internet Protocol (IP) address in your message to us. The IP address will be made up of four numbers, each separated by a period (for example, 75.22.156.8). If you don't know how to get that IP address, on the web, go to: <http://whatismyipaddress.com/> and the correct number will be displayed for you. In addition to the IP, include your name, student name, and the school that you are associated with. You will be contacted by technology staff via the primary contact phone number that you provided on your Registration Form for confirmation.

Finally, here are our requirements for updating attendance, homework sites, and grades.

Attendance – **will be taken each period and updated at 2:45 daily.**

Homework – **will be updated on every Monday one week out.**

Grades – **will be updated every two weeks as follows: Dec 21; Jan 11, 18, 25; Feb 8, 22; Mar 14, 28; Apr 11, 25; May 16, 30; Jan and April report cards go home with students; June report cards are mailed. Progress reports will no longer be completed or mailed to parents.**

Sincerely,

Victor P. Sokul, Jr.  
Principal