

In the event of a call or notice to the effect that a bomb has been placed in a school or any other District building or establishment, the following procedures are required:

1. Immediate evacuation of the school or buildings.
2. If a thorough search has been conducted and nothing found, the chief administrative officer of the school or building should be notified by the senior member of the local protective department that re-entry will be permitted.
3. Investigation of the incident should be made by the local police department, assisted by the State Police, if requested.

Any decision concerning the dismissal of school pupils and subsequent action after the above procedures have been followed is the prerogative of the Superintendent.

Persons calling in “Bomb Scares” and/or false fire alarms will be subject to conviction by the courts and suspension from school pending School Board action.

1. Immediately after receiving a call, the Principal should be notified. The person receiving the call should write down what was said plus any other information.
2. The Principal will record the time of the call.
3. After evaluation, the decision regarding appropriate action under the circumstances will be made by the Principal, after consultation with the Superintendent.
4. The building should be evacuated in each case by a time determined by the above-mentioned authorities. Fire drill procedures will be followed. Students will get their coats when circumstances permit.
5. The overall safety of all students will be the underlying basis for all decisions.
6. The students will not be dismissed except in cases of extreme concern.

Law Reference:

Appendix Reference:

Date Adopted: April 7, 2005

Revision Dates:

Last Review Date: