

Important things for all teachers to Know about Student Portfolios

1. Use Firefox as the web browser
2. Use student logins to enter artifacts
3. Teachers should add the Portfolio Keeper block to their course(s)
4. Students must be enrolled in one of your Moodle courses for you to see their portfolio
5. Only students and teachers can see student portfolios. Parents need to login as students to view.
6. "My Portfolio" always display all artifacts. It should not be renamed (but may).
7. Files to be uploaded as artifacts should have a very unique file name - it is recommended that you have the students append the date and their initials to the end of the file name, i.e. Rock Project-041508-kyz.pdf
8. Use standard file types for artifact uploads - see chart of File Formats
9. File size is limited to 10MB but all artifacts should be optimized to the recommended format

More information on student portfolios:

SAU 16 website --> Teacher Resources --> Student Digital Portfolios