

**REPORTING CHILD ABUSE**

If any school employee suspects that a child is being abused or neglected, a report will be made immediately to the Division of Children, Youth and Family Services (DCYFS) as required by law. The school Principal shall be notified that a report has been made. The Principal will notify the Superintendent of Schools.

An oral report shall be made immediately by telephone and followed within 48 hours by a report in writing, if so requested, by DCYFS Central Intake. Such report shall, if known, contain the name and address of the child suspected of being neglected or abused, the person responsible for the child's welfare, the specific information indicating neglect or the nature and extent of the child's injuries (including any evidence of previous injuries), the identity of the person or persons suspected of being responsible for such neglect or abuse, and any other information that might be helpful in establishing neglect or abuse or that may be required by the DCYFS.

Immunity From Liability: "Anyone participating in good faith in the making of a report pursuant to this chapter is immune from any liability, civil or criminal, that might otherwise be incurred or imposed. Any such participant has the same immunity with respect to participation in any investigation by the bureau or judicial proceeding resulting from such report."

Staff training shall be provided at the building level on an annual basis.

Law Reference: NH Code of Administrative Rules, Section Ed 306.04 (a) (10), Reporting of Suspected Abuse or Neglect; RSA 169-C:29, Persons Required to Report; RSA 169-C:30, Nature and Content of Report; RSA 169-C:31, Immunity from Liability; RSA 169-C:34, III, Duties of the Department of Health and Human Services

Appendix Reference:

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